

**TOWN OF CECILTON**  
**Mayor and Council Work Session Meeting**  
**Monday, February 12, 2018**

The Mayor and Council held a Work and Regular Session Meeting in Town Hall on Monday, February 12, 2018. The following were in attendance:

Joseph A. Zang, III, Mayor

Mike Cooper, Member  
Danielle Zack, Member

Craig DeVary, Member

All in attendance recited the Pledge of Allegiance.

**REVIEW AND ACT:**

**Monday, January 22, 2018 Mayor and Council Work Session Meeting Minutes:**

Member DeVary made a motion to accept the Monday, January 22, 2018 Work and Regular Session Meeting Minutes as written. Member Zack seconded the motion. The motion carried.

**January Preliminary Financials and Account Balances:**

January Preliminary Financials were presented. No questions about the report.

Mayor Zang welcomed, Lydia Seiders, Maryland Volunteer State Ambassador from the Rare Action Network. Ms. Seiders leads 200 people across state of Maryland to educate people on rare diseases. She shared facts and her own story concerning rare diseases, including that 30 million people are affected by rare diseases. Her job is to bring awareness to the public about rare diseases and help families affected by a rare disease to access resources. Information can be obtained at rarefaction.org and rarediseases.org. Ms. Seiders thanked the Mayor and Council for the proclamation of February 28<sup>th</sup> as Rare Disease Day in the Town Cecilton. Proclamation was signed.

**NEW BUSINESS:**

Columbia/Fulton Bank - Janet Dougherty, Vice President/Relationship Manager, Katie Wilkinson, Senior Vice President/Commercial Market Executive, and Sonny Najafi, Vice President/Cash Management Division were present. Ms. Dougherty presented an overview of Columbia Bank that is part of the Fulton Bank Corporation. In 2009, Columbia Bank acquired Peoples Bank. They work with other municipalities and tailor the needs of each municipality. Town of Elkton and Newark are among the municipalities they work with. Janet Dougherty, Kim Swyka, and Sonny Najafi, along with Jeremy Graybill will be the individuals that the Town of Cecilton would work most closely with. Banking Services Proposal was reviewed including ACH capabilities, remote direct deposit, and fraud protection. Current interest rate is 0.25% and Columbia Bank is offering 0.75% as an introductory offer. Account Maintenance fee have been reduced by 26 to 28% with the Deposit Balance Fee being waived. Online banking fees have been cut by 50%, ACH Monthly Maintenance from \$40 to \$25, and Remote Deposit Capture Monthly Maintenance from \$85 to \$65. Fraud Protection Services pricing may be adjusted dependent on the number of Positive Pay accounts and ACH accounts the Town wants to filter or block. Fees would be fixed for two years and revisited annually. There were no questions concerning pricing. Ms. Wilkinson offered good cost customer service and help when needed directly from the bank and not outsourced. If desired, Mr. Najafi can provide a list of municipalities in Maryland and Delaware that use Columbia Bank Services. Proposal and Earnings Credit Analysis are attached.

**New Water and Sewer Billing Software:** The current software company (ASYST) is not sufficient with customer service. It takes a 3 days to a week for response to questions or issues. UBMAX is cheaper than our current software and 24 hour reply to customer service. UBMAX is user friendly and live chat is available. UBMAX gives the option of full page and postcard billing. Postcard billing would be cheaper and more efficient. Member Zack motioned to change billing software from ASYST to UBMAX for water and sewer billing come May 2018. Member DeVary seconded the motion. Motion carried.

Project Healthy Connect, a grant through Cecil County Government, will be set up at the Community Center on March 1<sup>st</sup> from 4:30 – 6:30 pm. It is a mobile health van and offering free blood pressure checks, stroke and diabetes screenings, and Medicaid enrollment assistance.

Immediately following Project Healthy Connect, will be light refreshments inside the Community Center then between 6:30/7:00pm, Cecil County Sheriff Adams will be there for a question and answer session.

**OLD BUSINESS:**

**Pearce Creek Update:** Almost finished with hook-ups in Bay View. Received another letter from Bay View's attorney in reference to the roads. Project managers are aware of the problems. Mayor Zang asked that should there be a function to celebrate the completion of this project, the Council Members try to attend.

New Lift Station goes online on Wednesday February 14<sup>th</sup>. That was a CDBG grant funded project, so pictures and a thank you letter will be sent to them.

**Senior Housing Project:** There has been three recent meetings with the county and/or Frank Hodges about the budget and configuration. There are possibly 2 tenants for the retail section.

**INFORMATIONAL ITEMS:**

**Public Comments:**

**Good of the Order:**

Thank you letter from Union Bethel Church for cemetery cleanup was shared.

**ADJOURN**

Joseph A. Zang, III  
Mayor

Respectfully submitted:

  
Teresa Quinn