

TOWN OF CECILTON
Mayor and Council Work and Regular Session Meeting
Monday, May 17, 2021

The Mayor and Council held a Work and Regular Session Meeting in Town Hall on Monday, May 17, 2021. The following were in attendance:

Michael Cooper, Mayor

Craig DeVary, Member

Sue Katzmire, Member

Jeffrey West, Member

Danielle Zack, Member

All in attendance recited the Pledge of Allegiance.

Michael Cooper was sworn in as Mayor by Charlene Notarcola, Clerk of Circuit Court for Cecil County. Mayor Cooper swore in Sue Katzmire and Jeffrey West as Town Council Members.

PUBLIC HEARING:

Member Zack motioned to move to a public hearing to go over the 2022 Budget. Member West seconded the motion. Mayor Cooper read the Town of Cecilton Resolution 2021-05-17 Adoption of Budgets for Fiscal Year 2022. There were no comments from the public or council members. Member Zack motioned to adjourn the public hearing. Member West seconded the motion. Public hearing was adjourned.

Member West motioned to returned to regular meeting. Member DeVary seconded the motion. The regular meeting resumed.

REVIEW AND ACT:

Fiscal Year 2022 Budget:

Member DeVary made a motion to accept Town of Cecilton Resolution 2021-05-17, Adoption of Budgets for Fiscal Year 2022 as written. Member Zack seconded the motion. Town of Cecilton Resolution 2021-05-17, Adoption of Budgets for Fiscal Year 2022 was adopted.

April 19, 2021 Mayor and Council Work and Regular Session Meeting Minutes:

Member Zack motioned to accept the Monday, April 19, 2021 Work and Regular Session Meeting Minutes as written. Member DeVary seconded the motion. Motion carried.

March Final Financials:

March Final Financials and Account Balances were reviewed. Member DeVary asked Treasurer Roland what took place in the dip on the Enterprise Account. She replied there were some expenditures with waste water

equipment. Member DeVary motioned to accept the March Final Financials and Account Balances as written. Member Zack seconded the motion. Motion carried.

NEW BUSINESS:

Lions Club Brick Project: Roy Thompson, President of Cecilton Lions Club, along with other members were present. Mr. Thompson expressed that with COVID, the Lions Club has had a difficult time without fundraisers and with the money made from fundraisers is put back in the community. The Lions Club motto is “We Serve”. They have done a lot of serving in our community. They have worked over the best two years to find activities that do not require a lot of physical labor. They have in the past built ramps and such for those in need. In working with the former mayor, they had an issue with the memorial for the fallen war hero. Over time they were thinking about what they could do. They came up with the idea on a way to honor people. They were thinking about having a memorial garden around the flag pole at town hall, around the memorial, the bench dedicated to Bud Davis, etc. A way of letting people show their appreciation for what others have done. They came up with bricks (showed an example). The bricks are digitally engraved. The company they would be working with is called Bricks R Us. Thompson shared his own story of having a brick in Key West for his father-in-law. As far as the Lions Club goes, it is not labor intensive. They would sell the bricks as a fundraiser. The brick can hold 21 characters per line with 4 lines. In order for them to do this, they would need a place to put the bricks. They would like put the bricks around the bench dedicated to Bud Davis, at the library. They had also thought about around flag pole/patch of grass at town hall, around Miss Becky’s bench at the school, the two new benches at Zion Methodist, etc. They propose that all the bricks be uniform. They can be put on a sand base. They would have 5 or 6 areas. Administrator Cooper expressed that the Royal Farms property (where the memorial is), the Town does not own. They can entertain the thought of the library/Bud Davis bench we (Town) own it and the flag pole area. Miss Becky’s bench is on Cecil County Public School property. The Lions Club would be responsible for the installation. A mason would come in and install the bricks. Member DeVary expressed the possibility of using the area around the flag pole out at the ballfields and having one area as a memorial garden. The Lions Club reasoning behind doing little gardens were that not everyone might want to put it at the ballfield. They might want a special place. They are willing to discuss. The nice thing about this is you can increase the order of bricks at any time. The key for the Lions Club is that it is a fundraising opportunity that can be returned to the community. Discussion continued about process. Cost would be \$50 – 75 per brick (includes installation / fundraising price). Thompson said they would like to start small with one or two areas recommend by the council. Admin Cooper said that she would like to look at each location and come up with a design proposal. The Lions Club will start planning the project.

Cecilton Activity Report: Deputy Walmsley was present for questions. Mayor and Council reviewed activity report. Member Katzmire had inquired at a previous meeting about getting the stats prior than the day of the meeting. Deputy Walmsley tries to get the report by Friday. He gets the information and then sends it for data analysis and then it has to be compiled. He will try to get it done earlier. There were not any further questions concerning the report. Admin Cooper said that most of the deputies are checking in and they are doing a good job communicating with her.

Speed Concern: Mayor Cooper read the letter from a concerned citizen about a speeding concern at Frisbys Meadow. The radar device was placed to monitor the speed coming into town. Admin Cooper expressed that the letter was included to make council aware of the problem, but when an issue comes through like that she immediately calls Deputy Walmsley to get it taken care of. Administrator Cooper is the point of contact for the Sheriff’s Department.

WTTP and Water Supply Report: Jordan Smith was present for report. Raw sewage pump is being rebuilt. He is obtaining quotes for new WWTP pump. Getting a quote to look at cleaning out the reed beds. It is getting difficult to manage the sludge. New chemical pump for the water plant. Town Maintenance and Maryland Rural Water finished hydrant flushing out of town. In town was finished a few months ago. He is going to schedule with Maryland Rural Water to come back out and exercise the valves in town. He would also like them to do a smoke test. There is a lot of inflow and infiltration because of the rain. With a smoke test they can tighten up the system and control some of the flow.

OLD BUSINESS:

Comprehensive Plan: Chris Rogers, presented a revised proposal for updating the Comprehensive Plan. The Comprehensive Plan was adopted in 2010. It represents the Town's master plan for land use, infrastructure, community facilities, and forms the basis for zoning and subdivision regulations. It will determine what extent we want to grow and to what extent we want to annex into your existing town limits. Attorney Yeager informed Mayor and Council (particularly the new members) that we are required to update this plan, the state requires you to do that, and because of the technical nature of the plan and because your zoning has to be consistent with your plan. It is important to have someone with the expertise to help you get the plan you want. Rogers continued to explain the zoning/land use plan. Zoning map needs to follow the Comprehensive Plan. Rogers gave a brief description of the process and what the plan is. AECOM revised their proposal for updating the Comprehensive Plan. Mayor Cooper proposed that because there are two new council members, that there be a work session to review the plan and vote on AECOM's proposal at a later meeting.

CVFC Incentive and CARES Act: Jason Reamy, CVFC Fire Chief was present. The fire department is hurting for members. It is tough to get the younger generation come out and volunteer. By the next meeting he will have something drawn up. He wanted to get new members thoughts on whether the incentive would be something towards the water bill, a discount. It is donation time, where they send out letters to everyone in the district, so he would like to have the incentive pitch in the mailing also. Reamy continued to explain how to get points through LOSAP. He wants to come up with the total number of points needed for a discount and has to be earned here in town. There is a cadet program that is starting on the 14th. CVFC has paid EMS service, there is someone there 12 hours every day. Response services is up from the low 40% to 94% now with paid service.

CARES Act – Reamy expressed that through the county's funds there were able to purchase some things. He is requesting money from the town when we receive our CARES Act funds. Fire gear which costs around \$2500 for each set. It is supposed to last 3 – 7 years. 10 years is the max and it can no longer be used to fight fires. If they use it and something happens it is a lawsuit. The old suits are used by members who are not fire fighters. It costs \$60 – 120 per suit for cleaning each year. The problem there is that we are a small department and if we don't have a lot of gear. So if we go out to a fire where the majority of members are out on the call, all our gear is gone. Right now they wash them but by hand with a scrub brush. It gets the exterior dirt, but the stuff the gets imbedded does not get out. You cannot use regular washers because of the agitators tear the gear up and it tears the washers up. He received a quote for a specialty gear washer and dryer and it filtrates the water before it goes into the town system. The quote was \$15,917.00 installed.

Mayor Cooper had heard about the possibilities of all the companies buying their gear together. Reamy replied at the last Chiefs Committee meeting, it was presented to County Executive that the county will come up with a program that will cover all the testing of the equipment. The gear was proposed about a month ago. They are

trying to look into it. It may get to that and it will be a good price break to buy that way. They will have to come up with and agree on a brand and vendor to go with. Member Zack reiterated that Mayor and Council need to make a decision about what kind of discount to give for the incentive program. Administrator Cooper commented that it may not be a discount but it could be the member does not pay beyond the base rate. She continued to remind everyone that the water and sewer fees support our infrastructure. That is how we pay to repair and maintain. At the same time it is something that we can offer. We are not offering it to 500 people, maybe 15. Administrator Cooper said there should be no one more supportive to the fire company as the Town. We have worked on events collectively. This is an opportunity to show that level support.

4th of July Parade: We are going to have a parade and invitations will be going out this week. Reamy and Admin Cooper are working on it together. It is an Independence Day Parade but it is on Saturday, July 3rd at 6pm.

Public Comments:

Andrew Lassik is looking to purchase a property in town, 236 West Main Street. He is in preliminary discussion. He is looking at putting 4 units on the property. He is concerned for the sewer and water hookup costs. He asked if there is any way of getting some possible relief on the fees. Lassik continues discussing his possible plans. Mayor Cooper asked what it would take to make it feasible. Lassik replied that he would have to look at that. He is at the preliminary stage, but wanted to discuss if it was a possibility. Mayor Cooper asked to table any decision where the new members have time for discuss it. Lassik indicated that he would probably live in one of the lots himself. Brief discussion of water and sewer lines position. He showed a picture of a concept of the look of the houses.

Administrator Cooper received a message from Jason Reamy had a concern about the flushing of hydrants. Admin Cooper will contact Jordan Smith about it and reply directly to Reamy.


Member Zack expressed that a resolution was found for the ramp at the Johnny Sue Hannah's.

Member Cooper shared the thank you letter from Bohemia Manor Middle/High School for our donation to the 2021 Junior Senior Prom.

Good of the Order:

Respectfully submitted,


Michael Cooper
Mayor


Teresa Quinn